

**Vernon County Certified Survey Map Review Checklist**

- \_\_\_\_ 1. "Certified Survey Map No \_\_\_\_" is shown on each sheet. *s236.34(1m)(c)*
- \_\_\_\_ 2. Shows location by Govt Lot, 1/4-1/4, Section, Town, Range & County on each sheet. *s236.34(1m)(c)*
- \_\_\_\_ 3. CSM contains no more than 4 parcels of land (including lots and outlots). *s236.34(1)(am)*
- \_\_\_\_ 4. Ratio of error may not exceed 1 / 3000 for any lot. *s236.34(1m)(a)*
- \_\_\_\_ 5. Each sheet signed and sealed by a Professional Land Surveyor. *s236.34(1m)(a)*  
     Each seal shall be signed and dated in a contrasting color. *AE 2.02(7)(b)*
- \_\_\_\_ 6. Includes a binding Margin of 1.5" and 0.5" margin on all other sides on durable white paper. *s236.34(1m)(c)*
- \_\_\_\_ 7. Includes a 3" x 3" blank square in the upper right corner. *VC CSM Review Ordinance (Ord. No. 2015-1)*
- \_\_\_\_ 8. Includes a graphic scale of not more than 500 feet to an inch. *s236.34(1m)(c)*
- \_\_\_\_ 9. If more than one sheet, then each sheet shall be numbered consecutively and total number of sheets.  
     *s236.34(1m)(c)*
- \_\_\_\_ 10. Street side lines are monumented if a lot corner falls within a street. *s236.15(1)(ac)*
- \_\_\_\_ 11. All monuments are identified by type, outside diameter, length and weight or by Legend. *s236.20(2)(b)*
- \_\_\_\_ 12. Set monuments are at least 18" long and weighing not less than 1.13 lbs/linear ft. *s236.15(1)(c)*
- \_\_\_\_ 13. Shows length and bearing of all exterior boundaries and interior lot lines. *s236.20(2)(c)*
- \_\_\_\_ 14. Shows 'recorded as' bearings and distances if different. *s236.20(2)(c)*
- \_\_\_\_ 15. All lots and outlots must be consecutively numbered. *s236.20(2)(e)*
- \_\_\_\_ 16. All easements are shown by centerline bearing and width or boundary bearings and distances. *s236.20(2)(c)*
- \_\_\_\_ 17. Shows the exact width of all easements, streets and alleys. *s236.20(2)(g)*
- \_\_\_\_ 18. Shows the centerline of all streets. *s236.20(2)(h)*
- \_\_\_\_ 19. Shows the names of adjoining streets, highways and subdivisions underscored by dashed/dotted line.  
     *s236.20(3)(d)*
- \_\_\_\_ 20. Shows a North Arrow on all sheets with a map feature, which is referenced to a boundary line of the quarter section in which the survey is located. *s236.20(2)(i)*
- \_\_\_\_ 21. Shows the area in square feet of each lot and outlot. *s236.20(2)(j)*
- \_\_\_\_ 22. Shows curve information on all curves or in a curve table (the main chord must be shown as a dashed/dotted line). *s236.20(2)(k)*  
     \_\_\_\_ Radius                      \_\_\_\_ Central Angle                      \_\_\_\_ Chord Bearing  
     \_\_\_\_ Chord Length              \_\_\_\_ Arc Length                      \_\_\_\_ Tangent Bearings (Main Curve)
- \_\_\_\_ 23. Shows the location of the survey by bearing and distance from a boundary line of a quarter section in which the survey is located. The monuments at the ends of the boundary line are described and bearing and distance are shown. *s236.20(3)(b)*
- \_\_\_\_ 24. Shows all monuments used to determine the location of the survey boundary. *AE-7.05(4)*
- \_\_\_\_ 25. Surveyor has complied with the requirements regarding Public Land Survey Monument Records. *AE-7.08*
- \_\_\_\_ 26. Shows meander lines with bearings and distances and the distance to the ordinary high water mark. Not less than 20 feet from the ordinary high water mark. *s236.20(2)(g) & s236.15(1)(d)*
- \_\_\_\_ 27. Shows ordinary high water mark as determined by the DNR or an approximate ordinary high water mark.  
     *s236.025(1)*
- \_\_\_\_ 28. Includes required statement for an approximate ordinary high water mark. *s236.025(3)*
- \_\_\_\_ 29. Includes required statement for any lots or outlots that extend beyond the ordinary high water mark.  
     *s236.20(6)*
- \_\_\_\_ 30. Includes a certificate by the Professional Land Surveyor that includes the description of the property, who directed the survey and that it complies with 236.34 and with the VC CSM Review Ordinance.  
     *s236.34(1m)(d) and VC CSM Review Ordinance (Ord. No. 2015-1)*
- \_\_\_\_ 31. Includes a notarized owner's certificate. *VC CSM Review Ordinance (Ord. No. 2015-1)*
- \_\_\_\_ 32. Includes the name and address of the surveyor and the client. *VC CSM Review Ordinance (Ord. No. 2015-1)*
- \_\_\_\_ 33. Includes all required certificates for any dedications. *s236.34(1m)(e)*

Reviewed by: \_\_\_\_\_ Review Date: \_\_\_\_\_

Passed (no comments)       Passed (comments)       Flagged

Comments: \_\_\_\_\_  
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